

17 Head 15- Department of Legal Draftsman

17.1 Appropriation Account

Budgetary Variance

Excess provisions had been made for 3 Objects and as such the savings, after utilization of provisions, ranged from 57 per cent to 98 per cent of the net provisions relating to the respective Objects.

17.2 Good Governance and Accountability

17.2.1 Internal Audit

An Internal Audit Unit had not been established in the Department.

17.2.2 Audit and Management Committee

The Audit and Management Committee had not been established in the Department.

17.3 Performance

According to the information furnished to the Audit, the performance of the Department had been as follows.

Nature of the Duty	Number of requests on which drafting had not been completed as at 01 January 2014	Number of requests received from parties in the year 2014	Number of drafts completed and handed over to the parties by 31 December 2014	Number of Requests on which Drafts were not completed as at 31 December 2014
Drafting of Acts (Original and Amending Laws)	19	39	28	30

Private Bills of Members of Parliament	06	22	15	13
Revision of Regulations (Subsidiary Legislation)	46	88	94	40
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Total	71	149	137	83
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Out of the 137 Draft Acts prepared in the year 2014 only 47 Acts had been passed by Parliament during the year.

17.4 Human Resources Management

----- Approved Cadre and Actual Cadre -----

The position of the cadre as at 31 December 2014 had been as follows.

	Category of Employees	Approved Cadre	Actual Cadre	Number of Vacancies
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(i)	Senior Level	37	27	10
(ii)	Tertiary Level	28	03	25
(iii)	Secondary Level	62	36	26
(iv)	Primary Level	24	20	04
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	Total	151	86	65
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